

Parent Portal Request & Agreement Form

Household of _____:

To activate your Parent Portal, you must (1) sign the agreement below, (2) list your children in each building below, (3) write your mailing address below, and (4) return this form to the **principal's office of your oldest child**.

The Dell Rapids Public School District uses DDN Campus for its student information system. DDN Campus is a statewide web-based database of student and staff information maintained by secure servers operated by state government. This database is used to maintain your child's grades and attendance. Since DDN Campus is web-based, any parents with an Internet connection can access their child's grades and attendance using the Parent Portal called "mCampus." Parents and teachers are your child's most important partnership for educational success. The Parent Portal means this partnership can communicate about your child's educational progress any day of the week, night or day.

Before parents are given access to the parent portal, the school district requires that parents review the rules governing the responsible and ethical use of the Parent Portal. The Parent Portal is provided by state government and subject to state and federal laws regarding data privacy laws and their prosecutions. To request a Parent Portal, a parent must sign this following agreement and list the children you have attending under each building.

Parent Portal Acceptable Use Policy for Parents

1. Parents will not share their **user name** and **password** with anyone, including their children.
2. Parents will not allow their computers to remember their password when using myCampus Parent Portal.
3. Parents will not attempt to harm or destroy data of their own children, another user, school or district network, or the Internet.
4. Parents will not use the myCampus Parent Portal for any illegal activity, including the violation of data privacy laws. Anyone found to be violating laws will be subject to civil and/or criminal prosecution.
5. Parents will not access data or any account owned by another parent.
6. Parents who identify a security problem with myCampus Parent Portal must notify the school district office immediately without demonstrating the problem to anyone else.
7. Parents who are identified as a security risk to the myCampus Parent Portal or any other Dell Rapids School District computers or network will be denied access to the myCampus Parent Portal.

I have read the Parent Portal Acceptable Use Policy for Parents and agree to abide by and support these rules. I understand that if I violate any terms of the above policy that I may lose my privilege to use the myCampus Parent Portal and may be liable for civil and/or criminal consequences. **I hereby request Parent Portal access by signing below, listing my children below by building, and returning this request to the office of my oldest child.**

Parent signature _____ date _____ Parent signature
 _____ date _____

HS Children	Gd	MS Children	Gd	ES Children	Gd

Return this signed agreement to the principal's office of your oldest child. Upon return, the principal's office will send your **user name/password** and instructions to the address you list at the bottom of this form. If it is inadvisable to send your **user name/password** to the address below, indicate

in the Comment blank line how the principal's office should send your **user name/password**. Your access to the Parent Portal is year round and continuous year to year while you have children enrolled at Dell Rapids Public School.

Name:

Street Address:

City, State Zip:

Comment:
